

# RECORD OF PROCEEDINGS

## MINUTES OF THE SPECIAL MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Wednesday, June 5, 2024, at 7:00 P.M. at the  
TBK Bank Conference Room.

### Attendance

A special meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Teresa Roy  
Thom Winter  
Bob Yaich

Director Sheila Cooper's absence was excused.

Also present: Dan Fahey, representative of Strasburg Estates, LLC; Cliff Smith, patron; Paul Grant, System Operator; Joel Nordloh, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

### Call to Order

Acting Board President Teresa Roy noted that a quorum of the Board was present. The Directors confirmed their continuing qualifications to serve.

### Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

### Agenda

Director Roy entertained changes to the agenda. Seeing none, Motion was made, seconded, and unanimously carried to approve the agenda. Director Roy then made a Motion to nominate Clifford Smith to serve on the Board, the motion was seconded and unanimously carried. Director Smith is now an approved signatory on all District Bank Accounts, including Independent Financial account numbers 1200435376, 440057637 and 201240.

Patrons to Address  
The Board

Dan Fahey spoke to the Board on behalf of Strasburg Estates LLC, regarding development of the property located just east of our District boundaries on the North side of Colfax Avenue. He stated that the developer is proposing a development of 500 to 600 homes and thirty acres of commercial properties. At present they are working with EACMD for sewer and were inquiring if SSWD would be willing to provide water to the development. The Board asked questions and informed Mr. Fahey, Ms. Griffin would relay its decision.

Operators Report

Plant Operator Paul Grant spoke to the Board regarding operations of the District. He stated that a house on Arapahoe Street was still experiencing excessive sediment in her service lines. He discussed an additive “sea-quest” which can be added to the water to control the sediment. Ms. Griffin was instructed to talk with the engineer regarding this option. After discussion, Mr. Grant was directed to flush the entire system, removing as much sediment as possible and to follow up with the homeowner.

Mr. Grant then reported that the gaskets for the well heads were on order. He also reported that the valve across from the High School needs to be repaired/replaced.

Next, Mr. Grant informed the Board that Hydro Resources replaced the level transducer on Roberts #5 Well because it would shut off and turn on too often, now it will not turn on again for at least one hour, This should help with the longevity of the pump and motor,

Mr. Grant informed the Board that he is working on getting proposals for repairs and cleaning of the elevated tower, as well as remediating the remainder of the sanitary survey violations.

Administrators Report

Ms. Griffin provided the Board with a written report. She informed the Board the new CDPHE employee did not like the way the violations were listed on the CCR (which was already mailed to the patrons of the District). He instructed us to revise the CCR and make the corrected CCR available on the website. Mr. Grant received confirmation from Mr. Ferguson of CDPHE that the corrected CCR was acceptable, and Ms. Griffin posted on the webpage.

Discussion was had regarding a shelter for the District’s truck. Motion was made, seconded, and unanimously carried to authorize Ms. Griffin to order a Versitube carport.

Engineers Report	None.
Legal Report	Mr. Mielke provided the Board with his status report. He stated there were no updates.
New Business	None.
Old Business	None.
Minutes and Reports	The Board reviewed the minutes of the May 8, 2024, meeting. Upon motion made, seconded, and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made, seconded, and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.
Adjournment	There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting adjourned.

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Secretary